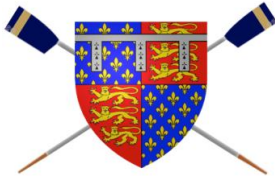
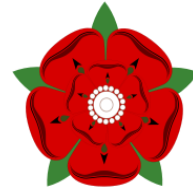


# Lancaster John O'Gaunt Rowing Club



and



## Lancaster Schools' Rowing Association

### PRIVACY STATEMENT

New General Data Protection Regulations [GDPR] come into force on May 25<sup>th</sup> and we are required to explain to all members [and in the case of Juniors to their parents or guardians] the personal information which is kept at the club. Since we only hold personal information for recreational purposes, we are not required to register with the Information Commissioner's Office.

This information may include:-

1. Contact Details: Your name, address, telephone numbers and email addresses so that we can make contact with you and keep you informed of our events and activities. This includes notice of General Meetings as required in the Constitutions of the Clubs
2. Health, Mobility and Medical Records: These may be needed to take account of accident or injury incurred in rowing/sculling at the club or elsewhere as a member of a club team or crew.
3. Skills and Performance data. This covers rowing and sculling to be able to record and monitor progress and development needs. We will keep a record of certifications of relevant training achievements and your British Rowing membership
4. Subscriptions records: This includes records of contributions to competition costs and travel.
5. Photographs and Videos: From time to time we may record members in training or competition and at social events where it will be accessed by specific club Officers. These images may be used in the clubs' publicity, including website and social media. If you do not wish to be included in this you should make that known to the Committee. Please note that any images placed on social media by club members without the Committees' knowledge and approval will be the responsibility of the person who posts them.

The Clubs will not give any of this data to anyone unless required to by law. We are in the process of converting all our personal information to digital storage where it will only be accessed by specific Officers in the course of their duties.

Any personal information will be deleted within 3 years of your ceasing to be a member unless you wish us to keep your Contact Details so that you can be informed of club news. You have the right to review the data which your club holds about you and to have it removed. You should ask the club Chair if you wish to do so. Please be aware that without these records it would not be possible to run the clubs.

We hope you are happy with this explanation of the clubs processes of Data Protection. Please talk to us if you have any questions.

Mike Pugh  
Chair of Committee  
Lancaster John O'Gaunt Rowing club

Jonathan Abra  
Chair of Committee  
Lancaster Schools' Rowing Association

21<sup>st</sup> May 2018

**JOG and LSRA Committee**